

The Ultima Products HK Limited

PERSONAL INFORMATION COLLECTION STATEMENT FOR KYC PURPOSES

1. This Personal Information Collection Statement (“**PICS**”) outlines how your personal data will be managed in accordance with the Personal Data (Privacy) Ordinance (Cap. 486 of the Laws of Hong Kong; the “**PDPO**”).
2. Please read this PICS so that you know and understand the purposes for which we may collect, use and/or disclose your personal data.
3. We are committed to protecting the privacy, confidentiality and security of the personal information we hold by complying with the requirements of the PDPO with respect to the management of personal information. We are equally committed to ensuring that all our counterparts, service providers and agents uphold these obligations.
4. “Personal data” means any personally identifying information or sensitive data from which it is practicable for the identity of an individual to be ascertained, such as: name, age, gender, photo image, address, contact details, HKID card or passport details.
5. This PICS is provided by The Ultima Products HK Limited for the purposes of complying with the notification requirements under the PDPO when collecting personal data.
6. For dealings with counterparts and service providers the information collected from you will be used for relevant Know-Your-Customer (KYC) procedure for the purposes of due diligence before establishing contractual arrangements.
7. Please note that it is not mandatory to supply your personal data for the purposes of KYC. However, please note that if you do not provide us with your personal data, we may not be able to consider contractual arrangement further.
8. All personal data we collect will be stored only for a duration that is relevant to the purpose for which it is collected and for as long as permitted or required by the PDPO and/or other relevant laws.
9. You have the right to request access to and correction of information held by us about you. If you wish to access or correct your personal data, please contact our data protection officer at info@ultimaproducts.hk.
10. This PICS may from time to time be revised, or otherwise changed as The Ultima Products HK Limited deems necessary but The Ultima Products HK Limited will endeavour to give you advance notice of any such revision or change where practicable.

Signed by:

Name:

Company:

Date: